

STAGING CHECKLIST

Exterior

- Trim lawn, shrubs, trees, and around sidewalks
- Put away bikes, toys, tools
- Clean or paint front door
- Place a pot of flowers next to the door
- Fix the doorbell
- Keep walks clear of ice, snow, leaves
- Replace burnt out light bulbs

Throughout the House

- Shampoo carpets, wax floors
- Wash windows, clean blinds
- Create space. Scale down collectibles and family photos
- Organize closets and cupboards. Pack and store unused items.
- Remove bugs and cobwebs from light fixtures and corners of rooms
- Wash and touch up paint as needed on doors and walls, particularly knobs and switches

Kitchen

- Keep countertops clear
- Polish appliances, do not use refrigerator as a bulletin board
- Clean the oven and degrease the fan hood
- Clean and organize cabinets
- Keep the sink and faucet shining

Basement

- Brighten the walls and floors with paint
- Clean the outside of the water heater and furnace, replace furnace filter
- Put in bright overhead lights

Make Repairs

- Replace washers on leaky faucets
- Oil squeaky hinges; nail down squeaky floor boards and steps
- Wax sticky drawers
- Put sliding doors on track
- Replace broken windows
- Replace torn screens
- Replace washers on leaky faucets
- Oil squeaky hinges; nail down squeaky floor boards and steps
- Wax sticky drawers
- Put sliding doors back on track
- Replace broken windows
- Replace torn screens

Living Areas

- Keep drapes and blinds open
- Arrange furniture to maximize space and flow of traffic
- Hang a mirror where it will reflect outdoor light to add dimension
- Remove ashes from the fireplace; set logs in the winter, place green or flowering plant on the hearth in the summer

Bathrooms

- Polish fixtures and mirrors
- Wash the shower curtain
- Repair, caulk, and clean grout
- Display unused soap bars
- Hang towels neatly
- Put away cosmetics and hair appliances
- Keep the toilet clean and the lid down

Garage

- Sweep the floor; clean oil stains left from cars
- Remove cobwebs
- Hang tools or place them on shelves
- Replace bulbs; make sure electronic garage door opener works



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